

# ALASKA MADE PRODUCTS

## User Guide

*Updated November 2024*

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## Section 1: Connect a New Business and Apply for a Permit

Log into your MyAlaska account

Log into your MyAlaska account using our [secure online portal](#).

Alternatively, log into [My.Alaska.gov](https://my.alaska.gov). Scroll down the page to **Services for Businesses** and select **AlaskaMadeProducts**.



### Services for Businesses

#### [AKVaxMatch](#)

*Public portal for Vaccine Market Place CRM org - prod deployment.*

#### [Alaska Background Check Provider Portal](#)

*Access is granted only to employers required to process background checks under AS 47.05.330-390 & 7 AAC 10.900-990. Public background check requests should be referred to the Department of Public Safety.*

#### [Alaska Seafood Processors Pandemic Response Relief Program](#)

*Alaska Seafood Processors Pandemic Response Relief Program*

#### [AlaskaJobs](#)


*Services for employers to post a job, find the right candidate, host a job fair or apply for grant funds to train workers. Also the entry portal to Alaskajobs for training providers and grant recipients.*

#### [AlaskaMadeProducts](#)

*Allows businesses to participate in the Made In Alaska, Alaska Product Preference and Alaska Forest Product Preference programs and to maintain their program information.*

## Add your Business License Number

- a. Type in your Business License Number and submit.



Department of Commerce, Community, and Economic Development  
**ALASKA MADE PRODUCTS**

FAQ   EVENTS   SEARCH   DOWNLOAD LOGOS   MY BUSINESSES   ORDER SUPPLIES

State of Alaska / Commerce / Alaska Made Products / Secure / MyAlaska / Connect Business

## CONNECT MY ALASKA ACCOUNT TO A BUSINESS

To add an existing Alaska Made Business to this MyAlaska user ID, enter your previously-issued Authorization Code.  
To add a new Alaska Made Business enter your business license number.

**MyAKUserName:** Username

Enter Authorization Code or Business License:

**Help with this page**

- ▶ I need a Business License
- ▶ I need an Authorization Code

[DCCED Home](#) [Online Privacy](#) [OEO](#) [Web Content Accessibility](#) [Copyright Notice](#) [Terms of Use](#)

- b. If you see a message similar to the one below asking for an authorization code, this is because your business is already connected to a MyAlaska account. In this case, you'll need to email us at [MadeinAlaska@Alaska.gov](mailto:MadeinAlaska@Alaska.gov), and we'll send you a new one-time code to re-connect your business.

 Business BAHAMA HAWKS LLC with Lic#1111042, already exists. You will need an Authorization code to connect this myAlaska account to it. Contact Made in Alaska at [madeinalaska@alaska.gov](mailto:madeinalaska@alaska.gov) for additional support.

## Create New Permit Request

- c. Fill out the required fields, including your contact information, mailing and manufacturing addresses, and product details.

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[FAQ](#)
[EVENTS](#)
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State of Alaska / Commerce / Alaska Made Products / Secure / Business / Create New Business

### CREATE NEW BUSINESS REQUEST

To add a new Alaska Made Business enter your business license number and click 'Check Business License Number' to proceed. To add this My Alaska user ID to an existing Alaska Made Business, enter your previously issued Authorization Code on the previous screen.

Business License Check

✔ This Business is available to use.

<b>Business Name</b> BAHAMA HAWKS LLC	<b>Is Active</b> Yes
<b>Business License</b> 1111042	<b>Status</b> Active

Do you sell your Alaska Made Products wholesale? :

Does participating in an Alaska Made Product Program help promote your products? :

What are the Gross Annual Sales of your Alaska Made Products? :

### Contacts

Main Business Contact

First Name:

Middle Initial:

Last Name:

Name Suffix:

Job Title:

Main Phone #:

Mobile Phone #:

Fax #:

Alternate Phone #:

Email:

Sales Contact

Same as Business Contact.

First Name:

Middle Initial:

Last Name:

Name Suffix:

Job Title:

Main Phone #:

Mobile Phone #:

Fax #:

Alternate Phone #:

Email:

### Business Addresses

Mailing Address

Address Line 1:

Address Line 2:

City:

State:

Zip:

Zip4:

Public View:

Manufacturing Address

Same as Mailing Address.

Address Line 1:

Address Line 2:

City:

State:

Zip:

Zip4:

Public View:

### Products

Product 1

Product Type:

Product Sub Type 1:

Product Sub Type 2:

Product Sub Type 3:

<p style="font-size: x-small; margin: 0;"><b>Technical Description:</b> [Description of your product]</p>	<p style="font-size: x-small; margin: 0;"><b>Marketing Description:</b> [Description for marketing your products(Can be the same as technical description)]</p>
<p style="font-size: x-small; margin: 0;"><b>Raw Materials from within Alaska:</b> [List the materials that you source from Alaska]</p>	<p style="font-size: x-small; margin: 0;"><b>Raw materials from Outside Alaska (if any):</b> [List any materials that you source from outside of Alaska]</p>
<p style="font-size: x-small; margin: 0;"><b>Manufacturing steps in Alaska:</b> [Describe how you manufacture your product or put your product together]</p>	<p style="font-size: x-small; margin: 0;"><b>Manufacturing Steps Outside Alaska (if any):</b> [Describe any manufacturing that takes place outside of Alaska]</p>

d. Under **Programs**, select ONLY the program(s) you wish to apply for.

### Programs

Please select only the program(s) for which you are applying:

	PRV <span>▼ All</span>
▶ Made In Alaska	
▶ Product Preference	
▶ Forest Product Preference	

For more information on each of the programs, see [Appendix A](#).

Acknowledge the terms and conditions by checking the box *(this checkbox will disappear after you check it. To uncheck the box, click the "Cancel Program" button that appears. You will not lose your work by clicking this button)*. You only need to acknowledge terms and conditions for the program you are applying for. If you acknowledge other programs, you will be applying for those programs as well.

### Programs

Please select only the program(s) for which you are applying:

	PRV <span>▼ All</span>
▼ Made In Alaska	<b>Expires: 10/12/2023</b>
<p>To participate in the Made in Alaska program and acquire a permit, an applicant must maintain a handicraft or manufacturing operation within the state, or maintain the majority of the value-added process within the state. When possible, the applicant must utilize Alaska resources and materials in the production of the product or provide documentation that the raw resource does not exist within the state. Further a current business license and required annual fees must be submitted.</p> <p>A separate permit is required for each of the applicant's handicrafts or product lines. The annual permit fee for the "Made in Alaska" permit is \$25.00 per product line or a maximum of \$75.00 per permit holder.</p> <p>I, the applicant, do hereby certify that I manufacture a product or handicraft item in Alaska and that this product or handicraft items satisfies the requirements of the Made in Alaska Program in accordance with AS 45.65.010 – 45.65.070 and 3 AAC 58.005 - .900. I take full responsibility for the proper use of the Made in Alaska emblem in accordance with AS 44.65.020 – 44.65.070 and 3 ACC 58.005-900. I consent to an on-site inspection, by appointment, of my manufacturing facilities.</p> <p>More detailed program information can be found at: <a href="http://commerce.alaska.gov/web/dcra/MadeInAlaska.aspx">commerce.alaska.gov/web/dcra/MadeInAlaska.aspx</a></p>	
<div style="border: 1px solid red; padding: 5px;"><input checked="" type="checkbox"/> <b>I have Read and Acknowledge the requirements for this program. This program has a non-refundable application fee.</b></div>	
▶ Product Preference	
▶ Forest Product Preference	

e. "Percentage of sales attributable to the Made in Alaska program" is optional. Enter a value only if known, and click **Submit Renewal Request(s)**.

**Programs**

Please select only the program(s) for which you are applying:

PRV ▼ All

▼ **Made In Alaska** **Expires: 10/12/2023**

Percentage of sales   
attributable to participation in  
the Made in Alaska Program:

Current Expiration Date: 10/12/2023


▶ **Product Preference**

▶ **Forest Product Preference**

f. Click **Add Another Product** to add an additional product, or click **Save** to continue to payment.

## Submit Payment

- g. Enter your payment information and click **Submit Payment**.



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**ONLINE PAYMENT**

[State of Alaska](#) / [Commerce](#) / [Online Payment](#)

## ONLINE PAYMENT

Item(s) being Purchased	Amount
Fees Ordered 1 - MIA Fees	\$25.00

### Payment Information

Total Due: \$25.00

Credit Card Number:

Expiration Month (MM):

Expiration Year (YYYY):

CVV2:

First Name:

Last Name:

Email Address:

Phone:

### Billing Address

Country:

Address 1:

Address 2:

City:

State/Province:

Zip Code:

Zip Plus:

Please note we currently only accept





- h. View your confirmation and print your receipt if desired.

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**ALASKA MADE PRODUCTS**

FAQ EVENTS SEARCH DOWNLOAD LOGOS MY BUSINESSES ORDER SUPPLIES

State of Alaska / Commerce / Alaska Made Products / Secure / Confirmation

## CONFIRMATION

Your order is complete. Please print and keep this page for your records.

### Business Information

**Business Name:** Business NAME  
**MIA Permit #(s):** Pending Approval

### Purchase(s):

Quantity	Item	Description	Line Total
1	MIA Fee Web CC	MIA fee external web payment by credit card.	\$25.00

### Payment Information

**Receipt Number:** 123456789  
**Order Date:** 10/16/2023  
**Payer Name:** Your name  
**Order Type:** MIA Fee  
**OrderTotal:** 25.00

[← Back to My Businesses-Products](#) [Print](#)

- i. Click on **Back to My Business-Products** to view your pending request. This request will appear under **Pending Requests Submitted** until it has been approved by Made in Alaska Program staff. You do not need to take any further action until your request has been approved.

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FAQ EVENTS SEARCH DOWNLOAD LOGOS MY BUSINESSES ORDER SUPPLIES

State of Alaska / Commerce / Alaska Made Products / Secure / MyAlaska / My Businesses

## My Businesses

[+ Add New Business](#)

⚠ No Business registered to this MyAlaska Account. Verify any pending request.

### Pending Requests Submitted

#### Business

▼ New Requests (1) [All](#)

	Business Name	Business License Number	Date Created	
<a href="#">View</a>	Business Name	1234567	10/11/2023 2:25:27 PM	<a href="#">Receipt</a>

## Section 2: Renew an Existing Permit

Log into your MyAlaska account

Log into your MyAlaska account using our [secure online portal](#).

Alternatively, log into [My.Alaska.gov](#). Scroll down the page to **Services for Businesses** and select **AlaskaMadeProducts**.



### Services for Businesses

[AKVaxMatch](#)

*Public portal for Vaccine Market Place CRM org - prod deployment.*

[Alaska Background Check Provider Portal](#)

*Access is granted only to employers required to process background checks under AS 47.05.330-390 & 7 AAC 10.900-990. Public background check requests should be referred to the Department of Public Safety.*

[Alaska Seafood Processors Pandemic Response Relief Program](#)

*Alaska Seafood Processors Pandemic Response Relief Program*

[AlaskaJobs](#)

*Services for employers to post a job, find the right candidate, host a job fair or apply for grant funds to train workers. Also the entry portal to AlaskaJobs for training providers and grant recipients.*

[AlaskaMadeProducts](#)

*Allows businesses to participate in the Made In Alaska, Alaska Product Preference and Alaska Forest Product Preference programs and to maintain their program information.*

If you are asked to enter a business license or authorization code after logging in, refer to [Section 1: How to Connect a New Business](#).

Renew an Expiring Permit

- a. Select **Renew Expiring Products** from the header.

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**ALASKA MADE PRODUCTS**

FAQ EVENTS SEARCH DOWNLOAD LOGOS MY BUSINESSES ORDER SUPPLIES

State of Alaska / Commerce / Alaska Made Products / Secure / MyAlaska / My Businesses

⚠ The businesses that you are associated with have 1 expiring products **Renew Expiring Products**

**My Businesses** [+ Add New Business](#)

Registered Business

	Business License #	Business Name	Sells Wholesale	Start Date	End Date	Status
<a href="#">Details</a>	1234567	Business Name	Yes	10/11/2023		Active

b. Select **Begin Renewal**.

The screenshot shows the top navigation bar of the Alaska Made Products website. The header includes the state seal and the text 'Department of Commerce, Community, and Economic Development ALASKA MADE PRODUCTS'. Below the header is a menu with links for 'FAQ', 'EVENTS', 'SEARCH', 'DOWNLOAD LOGOS', 'MY BUSINESSES', and 'ORDER SUPPLIES'. The breadcrumb trail reads 'State of Alaska / Commerce / Alaska Made Products / Secure / Renewals'. The main heading is 'SELECT THE BUSINESS YOU WOULD LIKE TO RENEW'. Below this is a sub-heading 'Business(es) Up For Renewal' and a table with the following structure:

Actions	Business Name	Expiring Products Count
<a href="#">Begin Renewal</a>	Business Name	1

Below the table is a button labeled 'Back to My Businesses'.

c. Add, edit, or confirm your business information and select **Save and Continue to Product Selection**.

The screenshot shows the 'PLEASE VERIFY YOUR BUSINESS INFORMATION' form on the Alaska Made Products website. The header and navigation bar are identical to the previous screenshot. The breadcrumb trail reads 'State of Alaska / Commerce / Alaska Made Products / Secure / Create Renewal'. The main heading is 'PLEASE VERIFY YOUR BUSINESS INFORMATION.'. Below this is a section titled 'Business License Information' with a form containing the following fields:

- Business License Number: 1234567
- Business Name: Business Name

Below the form are three questions with dropdown menus:

- Do you sell your Alaska Made Products wholesale? : Yes
- Does participating in an Alaska Made Product Program help promote your products? : Yes
- What are the Gross Annual Sales of your Alaska Made Products? : 10000.00

**Main Business Contact**

First Name:

Middle Initial:

Last Name:

Name Suffix:

Job Title:

Main Phone #:

Mobile Phone #:

Fax #:

Alternate Phone #:

Email:

**Sales Contact**

Same as Business Contact.

First Name:

Middle Initial:

Last Name:

Name Suffix:

Job Title:

Main Phone #:

Mobile Phone #:

Fax #:

Alternate Phone #:

Email:

**Mailing Address**

Address Line 1:

Address Line 2:

City:

State:

Zip:

Zip4:

Public View:

**Manufacturing Address**

Same as Mailing Address.

Address Line 1:

Address Line 2:

City:

State:

Zip:

Zip4:


Public View:

[← Back to Renewals](#)

[→ Save and Continue to Product Selection](#)

## Select Permit to Renew

- d. Select the permit(s) to renew and click **Continue to Product Confirmation**.



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FAQ    EVENTS    SEARCH    DOWNLOAD LOGOS    MY BUSINESSES    ORDER SUPPLIES

[State of Alaska](#) / [Commerce](#) / [Alaska Made Products](#) / [Secure](#) / [Product Selection](#)

### PLEASE SELECT PRODUCTS TO RENEW.

**Business License Information**

**Business License Number** 1234567      **Business Name** Business Name

Products with greyed out checks have pending requests. To update them edit the request.

Renew	ProductDescription	ParentProductType	MIA Sales %	PP PreferenceClass	FPP Graded	FPP Graded By
<input checked="" type="checkbox"/>	Product Details	Product Type	25.00			

[← Back to Renewals](#)    [→ Continue to Product Confirmation](#)

## Verify Program(s) to Renew

- e. Edit and confirm your product information and acknowledge the terms and conditions under **Programs** by checking the box *(this checkbox will disappear after you check it. To uncheck the box, click the "Cancel Program" button that appears. You will not lose your work by clicking this button)*. You only need to acknowledge terms and conditions for the program you are renewing. If you acknowledge other programs, you will be applying for those programs as well.

### Programs

Please select only the program(s) for which you are applying:

PRV ▼ All

▼ Made In Alaska Expires: 10/12/2023

To participate in the Made in Alaska program and acquire a permit, an applicant must maintain a handicraft or manufacturing operation within the state, or maintain the majority of the value-added process within the state. When possible, the applicant must utilize Alaska resources and materials in the production of the product or provide documentation that the raw resource does not exist within the state. Further a current business license and required annual fees must be submitted.

A separate permit is required for each of the applicant's handicrafts or product lines. The annual permit fee for the "Made in Alaska" permit is \$25.00 per product line or a maximum of \$75.00 per permit holder.

I, the applicant, do hereby certify that I manufacture a product or handicraft item in Alaska and that this product or handicraft items satisfies the requirements of the Made in Alaska Program in accordance with AS 45.65.010 – 45.65.070 and 3 AAC 58.005 - .900. I take full responsibility for the proper use of the Made in Alaska emblem in accordance with AS 44.65.020 – 44.65.070 and 3 ACC 58.005-900. I consent to an on-site inspection, by appointment, of my manufacturing facilities.

More detailed program information can be found at: [commerce.alaska.gov/web/dcra/MadeInAlaska.aspx](http://commerce.alaska.gov/web/dcra/MadeInAlaska.aspx)

I have Read and Acknowledge the requirements for this program.  
This program has a non-refundable application fee.

▶ Product Preference

▶ Forest Product Preference

- f. "Percentage of sales attributable to the Made in Alaska program" is optional. Enter a value only if known, and click **Submit Renewal Request(s)**.

### Programs

Please select only the program(s) for which you are applying:

PRV ▼ All

▼ **Made In Alaska** **Expires: 10/12/2023**

Percentage of sales

attributable to participation in  
the Made in Alaska Program:

Current Expiration Date: 10/12/2023

▶ Product Preference

▶ Forest Product Preference

Submit Renewal Request

g. Select "Yes" if you want to order supplies; otherwise select "No" to only pay for the program fee(s), then click **Continue**.

Department of Commerce, Community, and Economic Development

## ALASKA MADE PRODUCTS


FAQ
EVENTS
SEARCH
DOWNLOAD LOGOS
MY BUSINESSES
ORDER SUPPLIES

State of Alaska / Commerce / Alaska Made Products / Secure / Renewals

✔ **Renewal request(s) successfully submitted FOR DCCED review.** ✕

Order MIA Supplies at this time?:  No, I only want to pay my renewal fee(s).  
 Yes, I would like to order MIA supplies.

h. If you selected “Yes” to order supplies, refer to [Section 4: Ordering Supplies](#) for detailed instructions on how to proceed with your order. If You selected “No,” then review your renewal request and then select **Submit Order**.



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**ALASKA MADE PRODUCTS**

FAQ   EVENTS   SEARCH   DOWNLOAD LOGOS   MY BUSINESSES   ORDER SUPPLIES

State of Alaska / Commerce / Alaska Made Products / Secure / MIA Renewal

### Made in Alaska Fee(s)

Order Date: 10/12/2023

MIA Permit #(s): 1234

Business Name: Business Name

---

#### Products

▶ All

▼ Renew Product Details [1]

Product Type:	Product Type	Product Sub Types:	Product Sub Type
<b>Marketing</b> Description:	Description for marketing your products (can be the same as technical description)	<b>Technical</b> Description:	Description of your product


#### Fees

Quantity	Unit Price	Item	Description	Line Total
1	\$25.00	MIA Fee Web CC	MIA fee external web payment by credit card.	\$25.00



## Complete Payment

- i. Enter your payment information and click **Submit Payment**.

Department of Commerce, Community, and Economic Development  
**ONLINE PAYMENT**

State of Alaska / Commerce / Online Payment

### ONLINE PAYMENT

Item(s) being Purchased	Amount
Fees Ordered 1 - MIA Fees	\$25.00

**Payment Information**

Total Due: \$25.00

Credit Card Number:

Expiration Month (MM):

Expiration Year (YYYY):

CVV2:

First Name:

Last Name:

Email Address:

Phone:

**Billing Address**

Country:

Address 1:

Address 2:





City:

State/Province:

Zip Code:

Zip Plus:

Please note we currently only accept

- j. View your confirmation and select **Back to My Business-Products** to view your renewal pending request. For any questions regarding your renewal, please email: [madeinalaska@alaska.gov](mailto:madeinalaska@alaska.gov)

State of Alaska / Commerce / Alaska Made Products / Secure / Confirmation

## CONFIRMATION

Your order is complete. Please print and keep this page for your records.

### Business Information

Business Name: **Business Name**

MIA Permit #(s): 1234

### Purchase(s):

Quantity	Item	Description	Line Total
1	MIA Fee Web CC	MIA fee external web payment by credit card.	\$25.00

### Payment Information

Receipt Number: 123456789

Order Date: 10/12/2023


Payer Name: **Your Name**

Order Type: MIA Fee

OrderTotal: 25.00

[← Back to My Businesses-Products](#)
[Print](#)


State of Alaska / Commerce / Alaska Made Products / Secure / MyAlaska / My Businesses


**The businesses that you are associated with have 1 expiring products!**
[Renew Expiring Products](#)

### My Businesses

[+ Add New Business](#)

Registered Business

	Business License #	Business Name	Sells Wholesale	Start Date	End Date	Status
	1234567	Business Name	Yes	10/11/2023		Active

### Pending Requests Submitted

#### Products

	Business Name	Product Description	Program	
	Business Name	Product Description	MIA 1234	

## Section 3: Add New Product to Business with Existing Permits

Log into your MyAlaska account

Log into your MyAlaska account using our [secure online portal](#).

Alternatively, log into [My.Alaska.gov](#). Scroll down the page to **Services for Businesses** and select **AlaskaMadeProducts**.



### Services for Businesses

#### AKVaxMatch

Public portal for Vaccine Market Place CRM org - prod deployment.

#### Alaska Background Check Provider Portal

Access is granted only to employers required to process background checks under AS 47.05.330-390 & 7 AAC 10.900-990. Public background check requests should be referred to the Department of Public Safety.

#### Alaska Seafood Processors Pandemic Response Relief Program

Alaska Seafood Processors Pandemic Response Relief Program

#### AlaskaJobs

Services for employers to post a job, find the right candidate, host a job fair or apply for grant funds to train workers. Also the entry portal to AlaskaJobs for training providers and grant recipients.

#### AlaskaMadeProducts

Allows businesses to participate in the Made In Alaska, Alaska Product Preference and Alaska Forest Product Preference programs and to maintain their program information.

If you are asked to enter an authorization code after logging in, refer to [Section 1: How to Connect a New Business](#).

Select Business

- Select the business by clicking **Details**.

Business License #	Business Name	Sells Wholesale	Start Date	End Date	Status
1234567	Business Name	Yes	10/11/2023		Active

## Add Product

- b. Navigate down the page to **Products** and click the **Add Product** button.

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State of Alaska / Commerce / Alaska Made Products / Secure / Business / Business License Info

### BUSINESS DETAILS

**Business License #:** 1234567

**Business Name:** Business Name

**Status:** Active

**Start Date:** 10/16/2023

**Do you sell your Alaska Made Products wholesale?** Yes

**Does participating in an Alaska Made Product Program help promote your products?** Yes

**What are the Gross Annual Sales of your Alaska Made Products?** 10000.00

**Mailing Address:** Your Address  
Anchorage, AK 99504

**Primary Manufacturing Address:** Your Address  
Anchorage, AK 99504

**Actions**

- [Order MIA Supplies](#)
- [Edit Business Information](#)

**Renewals**

You have no products that are in need of a renewal.

**Main Business Contact**

**Contact Name:** Your Name Middle Last Name

**Job Title:** Job Title

**Main Phone #:** 907-123-1234

**Fax #:**

**Email:** youremail@email.com

**Sales Contact**

Same Contact

**Contact Name:** Your Name Middle Last Name

**Job Title:** Job Title

**Main Phone #:** 907-123-1234

**Fax #:**

**Email:** youremail@email.com

### Products

▼ Products 1 Products


Pending
Renewal Pending
Approved/Renewed
Expired/Inactive
Denied

+ Add Product

Photo	Programs		Technical Description	Marketing Description	Product Type	Product Sub Type 1	Permit Number	Start Date
No Image	MIA 1234	View	Description of your product	Description for marketing your products (can be the same as technical description).	Product Type	Product Sub Type	1234	10/16/2023

## Enter Product Details

- c. Fill in your product information, select ONLY the desired program(s), and then click **Save**.



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**ALASKA MADE PRODUCTS**

FAQ   EVENTS   SEARCH   DOWNLOAD LOGOS   MY BUSINESSES   ORDER SUPPLIES

State of Alaska / Commerce / Alaska Made Products / Secure / Add New Product

### ADD NEW PRODUCT

Product Type:  **"Required"**

Product Sub Type 1:  **"Required"**

Product Sub Type 2:

Product Sub Type 3:

<b>Technical Description:</b>	<input type="text" value="Description of your product"/>	<b>Marketing Description:</b>	<input type="text" value="Description for marketing your products (can be the same as technical description)"/>
<b>Raw Materials from within Alaska:</b>	<input type="text" value="List the materials that you source from Alaska."/>	<b>Raw materials from Outside Alaska (if any):</b>	<input type="text" value="List the materials that you source from outside of Alaska."/>
<b>Manufacturing steps in Alaska:</b>	<input type="text" value="Describe how you manufacture your product or put your product together."/>	<b>Manufacturing Steps Outside Alaska (if any):</b>	<input type="text" value="Describe any manufacturing that takes place outside of Alaska."/>

#### Programs


Please select only the program(s) for which you are applying:

	PV <input type="text" value="All"/>
▶ Made In Alaska	
▶ Product Preference	
▶ Forest Product Preference	

For more information on each of the programs, see [Appendix A](#).

## Submit Application

d. Click **Submit Order**.



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### Made in Alaska Fee(s)

**Order Date:** 10/12/2023

**MIA Permit #(s):** 1234

**Business Name:** Business Name

### Products

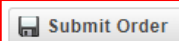
[▶ All](#)

▼ **New Product Details [1]**


<b>Product Type:</b>	Product Type	<b>Product Sub Types:</b>	Product Sub Type
<b>Marketing Description:</b>	Description for marketing your products (can be the same as technical description)	<b>Technical Description:</b>	Description of your product

### Fees

Quantity	Unit Price	Item	Description	Line Total
1	\$25.00	MIA Fee Web CC	MIA fee external web payment by credit card.	\$25.00

 **Submit Order**

- e. Enter your payment information and click **Submit Payment**.

 Department of Commerce, Community, and Economic Development  
**ONLINE PAYMENT**

[State of Alaska](#) / [Commerce](#) / [Online Payment](#)

## ONLINE PAYMENT

Item(s) being Purchased	Amount
Fees Ordered 1 - MIA Fees	\$25.00

### Payment Information

Total Due: \$25.00

Credit Card Number:

Expiration Month (MM):

Expiration Year (YYYY):

CVV2:

First Name:

Last Name:

Email Address:

Phone:

### Billing Address

Country:

Address 1:

Address 2:

City:

State/Province:


Zip Code:

Zip Plus:

Please note we currently only accept



f. View your confirmation and print your receipt.



Department of Commerce, Community, and Economic Development  
**ALASKA MADE PRODUCTS**

FAQ   EVENTS   SEARCH   DOWNLOAD LOGOS   MY BUSINESSES   ORDER SUPPLIES

[State of Alaska](#) / [Commerce](#) / [Alaska Made Products](#) / [Secure](#) / Confirmation

## CONFIRMATION

Your order is complete. Please print and keep this page for your records.

### Business Information

Business Name: Business NAme

MIA Permit #(s): 1234

### Purchase(s):

Quantity	Item	Description	Line Total
1	MIA Fee Web CC	MIA fee external web payment by credit card.	\$25.00

### Payment Information

Receipt Number: 123456789

Order Date: 10/16/2023

Payer Name: Your name

Order Type: MIA Fee

OrderTotal: 25.00

[← Back to My Businesses-Products](#)

 Print



g. Click **Back to My Businesses-Products** to view your pending request. For any questions regarding your new product, please email: [madeinalaska@alaska.gov](mailto:madeinalaska@alaska.gov).

Department of Commerce, Community, and Economic Development  
**ALASKA MADE PRODUCTS**

FAQ   EVENTS   SEARCH   DOWNLOAD LOGOS   MY BUSINESSES   ORDER SUPPLIES

State of Alaska / Commerce / Alaska Made Products / Secure / MyAlaska / My Businesses

### My Businesses

[+ Add New Business](#)

Registered Business

	Business License #	Business Name	Sells Wholesale	Start Date	End Date	Status
<a href="#">Details</a>	1234567	Business Name	Yes	10/16/2023		Active

### Pending Requests Submitted

#### Products

All

▼ New Requests (1)

	Business Name	Product Description	Date Created	
<a href="#">View</a>	Business name	New Product Details	10/16/2023 2:24:54 PM	<a href="#">Receipt</a>

► Renewal Requests (0)

## Section 4: Order Supplies

### Order Supplies for an Existing Business

**Supplies may only be purchased if you have a current Made in Alaska permit. If you have just applied for your permit, you will need to wait for approval before you can order Made in Alaska supplies.**

- a. Select **Order Supplies** from the header.

Department of Commerce, Community, and Economic Development  
**ALASKA MADE PRODUCTS**

FAQ EVENTS SEARCH DOWNLOAD LOGOS MY BUSINESSES **ORDER SUPPLIES**

State of Alaska / Commerce / Alaska Made Products / Secure / MyAlaska / My Businesses

### My Businesses

[+ Add New Business](#)

Registered Business

	Business License #	Business Name	Sells Wholesale	Start Date	End Date	Status
<a href="#">Details</a>	1234567	Business Name	Yes	10/11/2023		Active

### Select Business

- b. Select the business you'd like to purchase supplies for in the dropdown, then click **Create Order**.

Department of Commerce, Community, and Economic Development  
**ALASKA MADE PRODUCTS**

FAQ EVENTS SEARCH DOWNLOAD LOGOS MY BUSINESSES ORDER SUPPLIES

State of Alaska / Commerce / Alaska Made Products / Secure / MIA Supplies

### Made in Alaska Supplies

Welcome **User**

From here you can begin the process to order MIA supplies and marketing items. Please be aware that if you do not complete the process all of the way through payment before navigating away your order information will not be saved. You will have to start the process over when you return to this page.


Due to the increase in supply cost, all woven labels will be \$75 - \$76 for 300/bag. Effective 1/20/2022.

Businesses:

[+ Create Order](#)

## Select Supplies

- c. Select the number of each item you'd like from the dropdown boxes, then click **Review Order**.







Department of Commerce, Community, and Economic Development  
**ALASKA MADE PRODUCTS**

FAQ   EVENTS   SEARCH   DOWNLOAD LOGOS   MY BUSINESSES   ORDER SUPPLIES


State of Alaska / Commerce / Alaska Made Products / Secure / MIA Supplies

### Made in Alaska Supplies

**Order Items: 7**   **Order Total: \$ 105.00**   [Review Order](#)

 <p>White &amp; Black Stickers - Large 1" x 1" Made in Alaska 1000/Roll</p> <p>Price: \$ 15.00 Order Quantity: <input type="text" value="5"/>   74 - In Stock</p>	 <p>Gold &amp; Black Stickers - Large 1" x 1" Made in Alaska 1000/Roll</p> <p>Price: \$ 15.00 Order Quantity: <input type="text" value="2"/>   28 - In Stock</p>
 <p>Silver &amp; Black Stickers - Large 1" x 1" Made in Alaska 1000/Roll</p> <p>Price: \$ 15.00 Order Quantity: <input type="text" value="0"/>   191 - In Stock</p>	 <p>White &amp; Black Stickers - Small 1/2" x 1/2" Made in Alaska 1000/Roll</p> <p>Price: \$ 12.50 Order Quantity: <input type="text" value="0"/>   278 - In Stock</p>

- d. To continue, click **Submit Order**.



Department of Commerce, Community, and Economic Development  
**ALASKA MADE PRODUCTS**

FAQ   EVENTS   SEARCH   DOWNLOAD LOGOS   MY BUSINESSES   ORDER SUPPLIES

State of Alaska / Commerce / Alaska Made Products / Secure / MIA Supplies

### Made in Alaska Order Review

Order Date: 10/11/2023

MIA Permit #(s): 1234

Business Name: Business Name

**Ship to Address**

Your Business Address  
City, State, ZipCode

**Business Contact**


Your Name  
Your Title  
email@email.com  
907-123-1234

Quantity	Item	Description	Line Total
5	White & Black Stickers - Large	1" x 1" Made in Alaska 1000/Roll	\$75.00
2	Gold & Black Stickers - Large	1" x 1" Made in Alaska 1000/Roll	\$30.00

[Modify Order](#)   [Submit Order](#)

## Submit Order

- e. Enter your payment information and click **Submit Payment**.



Department of Commerce, Community, and Economic Development  
**ONLINE PAYMENT**

State of Alaska / Commerce / Online Payment

## ONLINE PAYMENT

Item(s) being Purchased	Amount
Units Ordered 5 - 1" x 1" Made in Alaska 1000/Roll	\$75.00
Units Ordered 2 - 1" x 1" Made in Alaska 1000/Roll	\$30.00

### Payment Information

Total Due: \$105.00

Credit Card Number:

Expiration Month (MM):

Expiration Year (YYYY):

CVV2:

First Name:

Last Name:

Email Address:

Phone:

### Billing Address

Country:

Address 1:

Address 2:

City:

State/Province:


Zip Code:

Zip Plus:

Please note we currently only accept



f. View your confirmation, and select **Print** to print your receipt.



Department of Commerce, Community, and Economic Development  
**ALASKA MADE PRODUCTS**

FAQ    EVENTS    SEARCH    DOWNLOAD LOGOS    MY BUSINESSES    ORDER SUPPLIES

[State of Alaska](#) / [Commerce](#) / [Alaska Made Products](#) / [Secure](#) / Confirmation

## CONFIRMATION

Your order is complete. Please print and keep this page for your records.

### Business Information

**Business Name:** Business Name

**MIA Permit #(s):** 1234

### Purchase(s):

Quantity	Item	Description	Line Total
5	White & Black Stickers - Large	1" x 1" Made in Alaska 1000/Roll	\$75.00
2	Gold & Black Stickers - Large	1" x 1" Made in Alaska 1000/Roll	\$30.00

### Payment Information

**Receipt Number:** 123456789

**Order Date:** 10/16/2023

**Payer Name:** Your Name

**Order Type:** MIA Supply Sale

**OrderTotal:** 105.00

[← Back to My Businesses-Products](#)

 **Print**

## Appendices

### Appendix A: Program Information

#### Made in Alaska Program

The Made in Alaska program's mission is to promote products made, manufactured, or handcrafted in the state. Alaska's businesses manufacture high quality products for markets in Alaska, domestically, and internationally. Products range from small gift items to large industrial modules.

Products which meet the program's 51 percent or more produced in Alaska criteria are eligible to use the Made in Alaska logo. Permits authorizing the use of the Made in Alaska logo serve both producers and consumers by certifying product authenticity. When purchasing products in Alaska, look for the mother bear and her cub logo signifying the product was manufactured in Alaska.

The statutes and regulations governing the Made in Alaska program are found in [AS 45.65.010 - 45.65.070](#) and [3 AAC 58.005 - .900](#).

For detailed information on the Made in Alaska program, permitting requirements, and use of the emblem, visit our page about the [Permit Process](#).

#### Alaska Product Preference Program

The Alaska Product Preference Program (APP) is one of the State of Alaska preferences applied to in-state bids on State contracts, or proposals in response to a request for proposal. Under the State's procurement code, the Alaska Product Preference can provide a local bidder or offeror with a cost preference between three and seven percent.

See [AS 36.30.332](#) and [3AAC 92.010](#).

Products are classified based upon broad topical product lines. A product line is a group of products with similar materials and manufacturing processes. Under each product line there is a large number of more detailed descriptions that can be attributed to a product.

When applying for Product Preference you may include the National Institute of Governmental Purchasing (NIGP) code if it is readily available. The NIGP code also helps to identify the type of product on offer.

The list of approved products is officially published twice a year, on the first working day of April and October. It is always available on the [Division of Community and Regional Affairs' website](#).

Any Alaskan business that *manufactures a product with at least 25% value added in Alaska* may submit a signed and notarized application for certification to the Department of Commerce, Community, and Economic Development. The department will determine whether the applicant's products meet the statutory requirements. If the certification is granted, the department will send written notice of a two-year certification for the approved product.

Per [AS 36.30.338](#), the following definitions are used:

1. "Alaska product" means a product of which not less than 25 percent of the value, as determined in accordance with regulations adopted under [AS 36.30.332\(a\)](#), has been added by manufacturing or production in the state;
2. "produced or manufactured" means processing, developing, or making an item into a new item with a distinct character and use through the application within the state of materials, labor, skill, or other services;
3. "product" means materials or supplies but *does not include gravel and asphalt*.

#### Alaska Forest Product Preference Program

Alaska forest products receive a 7 percent preference in a state procurement bid for wood products manufactured from Alaska timber. To be considered a supplier eligible for the Alaska Forest Product Preference, a supplier must also annually notify the Department of Community and Economic Development of their willingness to supply forest products.

A supplier eligible for the Alaska Forest Product Preference may also be eligible for the Alaska Product Preference program. Check with the Department of Commerce, Community & Economic Development for product eligibility and annual requirements.

For more information on the Alaska Forest Product Preference Program, visit the [Forest Product Preference Program](#) web page.

## Appendix B: Frequently Asked Questions

I need an authorization code.

For a new, single-use authorization code, you will need to email program staff at [MadeinAlaska@alaska.gov](mailto:MadeinAlaska@alaska.gov). If email is not available to you, call (907)269-4501.

How much does a Made in Alaska permit cost?

Each Made in Alaska permit costs \$25 per year, up to a maximum of \$75 annually. Additional permits are free after the first three per business license. Permits must be renewed annually on the date they were issued.

I want to order stickers, labels, or other supplies or marketing materials.

Made in Alaska supplies can be ordered [here](#). You must have a current Made in Alaska permit to purchase supplies.

I want to make my own Made in Alaska labels.

Vector files and .jpg files can be downloaded at [Made in Alaska Logo vector file downloads](#). Please note the Made in Alaska emblem is copyright protected. You must have a current Made in Alaska permit to download these files.

I'd like to search for current Made in Alaska permitted products.

Access our database of [Made in Alaska permitted products here](#).

I'd like to subscribe to the Made in Alaska newsletter.

[Sign up here](#) to receive emails about Made in Alaska news and upcoming events!

How can I get my products displayed in the Made in Alaska display cases?

Download the [display case application form](#) and email it to us at [MadeInAlaska@alaska.gov](mailto:MadeInAlaska@alaska.gov).

For all other questions, please contact Made in Alaska program staff at [MadeInAlaska@alaska.gov](mailto:MadeInAlaska@alaska.gov).



## Appendix C. Glossary of Terms

**Authorization Code:** An authorization code is a single-use code which enables you to connect an existing Alaska Made Products account to your MyAlaska account. If you need to request an authorization code, please email us at [MadeinAlaska@alaska.gov](mailto:MadeinAlaska@alaska.gov).

**Business License:** In order to participate in the Made in Alaska, Alaska Product Preference, or Forest Product Preference program, a current Alaska business license is required. For information on obtaining a business license please contact the [Division of Corporations, Business and Professional Licensing](#).

**Emblem:** The Made in Alaska emblem depicts a mother bear and cub. The emblem signifies product authenticity and is only to be used on Made in Alaska program-permitted products. For information on the correct use of the emblem, check out our [Style Guide](#).

**Permit:** The term “permit” refers to a permit to use the Made in Alaska emblem on your products. A product must have a *current* Made in Alaska permit in order to bear the Made in Alaska emblem. For more information on the Made in Alaska permit requirements and process, refer to [the Made in Alaska Program’s website](#).

**Portal:** The [Alaska Made Products online portal](#), managed through [MyAlaska](#). Please refer to the appropriate section of this user guide for detailed information on how to navigate the portal.

**Preference:** The Department of Commerce, Community and Economic Development manages two State of Alaska procurement preference programs: the [Alaska Product Preference Program](#) and the [Alaska Forest Product Preference Program](#). Each of these programs provides local bidders and offerors with a cost preference on State contracts, or proposals in response to a request for proposal. For more information on each preference program, please refer to [Appendix A](#).

**Product:** The Made in Alaska program permits products, not businesses. If you manufacture multiple product lines, you must apply for an additional permit for each separate product line.

**Program:** Three programs are administered by the Division of Community and regional Affairs: the Made in Alaska Program, the Alaska Product Preference Program, and the Forest Product Preference Program. For more information on each of these programs, please refer to [Appendix A](#).